

Emergency Loan Application
The University of Texas Health Sciences Center at Houston
Student Financial Services
P. O. Box 20036 • Houston, TX 77225
(713) 500-3860
EmergencyLoan@uth.tmc.edu

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Student Last Name	First Name	M.I.	Student Email	Phone Number
Street Address (include apt. no.)			Program	Expected Graduation Date
City	State	Zip Code	Type of Loan	Requested Amount
Reason for Emergency Loan			How do you plan to repay the loan?	

Important information about Emergency Loans:

- Emergency loan applications require the approval of the Emergency Loan Committee (ELC). The ELC will review emergency loan applications within 24 to 48 hours, except for tuition emergency loans which will be reviewed at the end of business on the day the application is submitted.
- Applications for an emergency loan submitted after **12 p.m.** will be processed the following business day with the following exception: *Applications submitted three days before the end of the month will be processed when the new month begins.*
- Decisions will be made on a case-by-case basis on applications submitted in the following circumstances:
 - When financial aid is expected to disburse to your tuition account within 30 days of the emergency loan request
 - When a refund was processed on your tuition account within 30-45 days of the emergency loan request
 - When the emergency loan is applied for 30 days or less before the term ends
 - When graduation is within 30 days of emergency loan request
- Approved emergency loans will be directly deposited into your bank account. For students not enrolled in direct deposit, a paper check will be mailed to the current address on file.
- Emergency loan applications and associated documents should be uploaded to myUTH as "Emergency Loan Application". Applications should not be sent via email.

EMERGENCY LOAN ACKNOWLEDGEMENT

By applying for an emergency loan, you are entering into a legally binding agreement between yourself and The University of Texas Health Science Center. Therefore, it is imperative that certain conditions for the loan are understood.

Please read the following:

- I understand that if I borrow less than the amount due to pay tuition, I agree to pay the difference.
- I understand this is a loan that must be repaid to our loan servicing company: **University Accounting Services (UAS)** at www.uasconnect.com. Financial aid disbursements will not be applied toward any outstanding emergency loan balance.
- I understand that this loan must be repaid within 90 days, not to exceed the last class date.
- I understand if the emergency loan is not paid in full by the due date, there will be a \$15.00 late charge assessed and a HOLD will be placed on my records which will prevent financial aid disbursements and may affect class registration.
- I understand that the entire amount, plus any penalty charges, may be referred to a collection agency.
- I certify that I am in good academic standing.

Graduating Students only:**E-LOAN ACKNOWLEDGMENT FOR GRADUATING STUDENTS**

In accordance with Regents' Rules and Regulations of The University of Texas System, I, _____, hereby acknowledge that upon receipt of this emergency loan, a hold will be placed on my academic record and will remain until this emergency loan is paid in full. I further understand that this hold will prevent the release of my diploma and that I am subject to all the penalties and actions authorized by law as stated in my promissory note.

All Applicants:**CERTIFICATION AND SIGNATURE**

I, the undersigned, affirm that I have read and understand the conditions governing the emergency loan application process and agree to abide by the terms of this contract.

Student Signature

Date